



Aamjiwnaang First Nation

EMPLOYMENT OPPORTUNITY

Position Title: Cleaner – Ganigiwe - Hospice Like Space

Location: Sarnia, ON

Duration: Casual

Hours: variable

Posting Closes/Deadline: September 13th, 2024

Tentative Interview Date(s): September 18th-19th, 2024

Purpose of the Position

To maintain and ensure a high standard of cleanliness for Aamjiwnaang First Nations – Ganigiwe - Hospice Like Space.

Responsibilities

The Ganigiwe cleaning specialist will follow a systematic method to clean, sanitize and disinfect the facility. They will independently complete tasks at the building based on the allotted time. This job involves cleaning Ganigiwe **once per week** when the building is not occupied and **daily** when the building is occupied.

By focusing primarily on one type of work, the cleaning specialist becomes more skilled, more effective at the job, and more knowledgeable about proper safety procedures for the job. The role involves specific tools and tasks, as well as performance standards.

Cleaning Tasks:

- Empties the trash and recycling bins in the building and disposes outside in garbage storage area at the side of the building.
- Dusts and disinfects all horizontal surfaces.
- Cleans and disinfects telephones, light fixtures, door handles and other frequently touched areas/items.
- Spot cleans all horizontal and vertical surfaces as needed.
- Spot-cleans glass doors and windows.
- Vacuums all rugs in the building.
- Removes crumbs, ashes or other spills on furniture.
- Repositions all furniture correctly.
- Ability to **terminally clean** a room, including hospital bed and furniture.
- Turns out lights upon completion of the room and secures area as required
- Cleans/disinfects and sanitizes fixtures and mirrors in washrooms.
- Refills toilet tissue and refills all other dispensers.
- Sweeps and mops the floors.
- Checks all fixtures and makes a note of any damage for report to HCC supervisor.
- Changes burned-out light bulbs
- Cleans the blinds where needed.
- Cleans the washer and dryer
- Operates washer and dryer to clean cleaning items and may assist with laundry as needed.
- Handles light maintenance.

Minimum Requirements

- Criminal Check (no older than 6 months)
- Extensive experience in all aspects of general cleaning, including window treatments.
- Terminal cleaning experience is an asset.
- Strong experience in the use of cleaning equipment
- Reliable transportation
- Training in the awareness of cleaning products, their use and ability to use
- Indigenous Services Canada (ISC) Environmental Cleaning Program (can be taken after hiring)

Knowledge, Skills, and Abilities

- Knowledge of the Workplace Hazardous Materials Information System
- Ability to read and understand labels and instructions, particularly on the use and application of cleaning chemicals and products (Material Safety Data Sheets)
- Ability to work cohesively, efficiently and effectively in a team environment, with consideration, respect, honesty integrity and accountability.
- Ability to respond appropriately in a team environment and show sensitivity and initiative, by encouraging and supporting other team members.
- Good verbal communication and public relation skills
- Good organizational skills
- Ability to work unsupervised.
- Good time management skills and working to deadlines.
- Proficient in the ability to operate cleaning equipment.
- Ability to stand for long periods of time, tasks will also require frequent bending, kneeling, squatting.
- Ability to work flexible working hours including public holidays as required
- Maintain confidentiality for the clients and the family who maybe residents in the building

Other Considerations

In accordance with Section 16 Special Programs of the Canadian Human Rights Act, preference will be given to Aamjiwnaang Band Members with relevant education/experience (R.S.C 1985, c. H-6, s16 (1-3)).

Application Process

If you are interested in this opportunity, kindly forward your resume and cover letter via mail, email, or fax to:

Aamjiwnaang First Nation
978 Tashmoo Avenue
Sarnia, ON N7T 7H5
Attention: Ashley Fisher, Human Resources Officer
Or
humanresource@aamjiwnaang.ca
Or
519-336-0382 fax